ACUBE Steering Committee

First Fall Meeting
Thursday, October 15, 1998

Location: Richardson hall, Room 302, Rockhurst College, Kansas City, MO
Time: 9:30 p.m.

Present: Karen Klyczek, Mark Bergland, Charlie Bicak, Bill Brett, Ann Larson, Tom Davis, Terry Derting, Buzz Hoagland, Ed Kos, Suzanne Martin, Tim Mulkey, Mark Roy, Nancy Sanders, Leona Truchan, Margaret Waterman, Kevin Williams, Dick Wilson.

I. Called to order by Karen Klyczek, 9:30 p.m.

Motion to approve the agenda m/s/a

II. Approval of minutes of the January 1998 Steering Committee meeting.

One correction. Correct Marvin Williams’ name (from Mark) m/s/a

III. Announcements

A. Winter Meeting Program: Terry Derting, Dick Wilson, Kevin Williams

1. The committee reported the developing plans for the 1999 meeting in River Falls. Discussion of the web site, electronic submission of proposals, and deadlines for submission of proposals.

2. General issues of the size of the meeting, how many concurrent sessions/time slot, etc. were raised as we continued to consider the impact of the growth of ACUBE.

IV. Report of Officers of Standing Committees

A. Executive Secretary. Marc Roy  See appended report for details.

1. Membership: 370 members including 90 new members since last report. Of these, 1/3 were from the web site and the remainder from the mailing Tom Davis oversaw and WCBrown financed. Thirty one states are now represented. Also have 9 grad student members (up from 2) Members with more than three years of dues outstanding were dropped.

Moved that an announcement be made in Bioscene, starting 1/1/99 that members be dropped after two years of unpaid dues (instead of three). m/s/a

2. Finances

Total assets as of October 13, 1998 were $15,192.49. This includes $5,274.62 in the Carlock Memorial fund, savings of $6,590.06 and the remainder in checking. $157 still in unpaid dues. The costs of postage have increased and Marc will look in to bulk mailing.

Executive secretary’s report approved: m/s/a

B. Membership. Tom Davis.

See new business and the executive secretary report.

C. Nominations. Suzanne Martin

For Member-at-Large: Cynthia Horst, Austin Brooks, Terry Derting, Robert Wallace
For President: Buzz Hoagland, Ann Larson

Additional nominations will be called for at the noon and evening meetings on October 16, and closed at the Friday evening meal. Balloting is Saturday morning with results announced at lunch.
D. Honorary Life Membership and Carlock Awards  Bill Brett.
Requests a general announcement at this meeting for nominations for the 1999 awards.
1. Carlock Award nominees this year are: Camille Tipton, sponsored by Ethel Stanley and Peter White, sponsored by Tim Mulkey.
2. Process for Honorary Life Membership nominations. Nominations go to the committee and the committee would have the necessary information by the time of the winter meeting. Sr. Johnson has been asked to serve on this committee.

E. Bioscene Editors. Tim Mulkey presenting.
1. Two issues are complete, with third to be worked on at this meeting.
2. The editors request that steering committee designate people to be responsible for reporting to Bioscene various aspects of ACUBE business, such as nominations, requests, minutes of meeting, c.v.’s, changes in the constitution, etc. Karen Klyczek has a preliminary grid of items and who should be responsible for them. These will be finalized at the Winter 1999 meeting. See attached grid.
3. Dick Wilson’s students have completed retyping all the old mimeographed Bioscenes, an enormous job. New ones still need to be redone, and John Jungck has offered to help put these together since he has information on disk.
4. Changes in the way the board works. Tim Mulkey reported that Ethel Stanley is developing a set of guidelines for authors that the board will discuss. The steering committee will see this in January.
5. The ongoing problem on the difficulty of obtaining manuscripts was discussed as well as some ideas for ways to solicit more (e.g., advertising the journal/call for papers in the Chronicle of Higher Ed.). As ACUBE grows, we hope this problem will decrease.

F. 1999 Program Planning Committee. Buzz Hoagland
1. Theme will be “Integrating Process and Content: Flexibility for the Future” See attached announcement.
2. Dates will be October 15-17, 1999. This is a change to a Friday through Sunday format from the traditional Thursday through Saturday.
3. Much more to come in the January Steering Committee meeting.

G. Resolution Committee. Buzz Hoagland
The issue of the resolution on Human Population that was raised in January was raised. The resolution in its several hundred word entirety will be posted for people to read at this meeting. A vote by the membership attending the meeting as to whether or not to support this will be taken during the final business meeting.

V. Old Business

A. Future Meeting Sites
1999 University of Wisconsin, River Falls
2000 Indiana State, Terre Haute
2001 University of Nebraska at Kearney
Millikin and Westfield State have also offered to host the meeting in the future.

Discussion of criteria for hosting a site included ease of access to airports, the expected size of the meetings, and that the meetings continue to be held in different parts of the region, remaining in the midwest for the next few years as we watch how the membership grows and changes.

B. AIBS and CELS memberships
In July 1998, two meetings sponsored by CELS had ACUBE representation. At the meeting of education committee representative from biology professional organizations, several present learned about ACUBE for the first time.

AIBS is interested in directing education articles to Bioscene. Bioscience can put a half page ad for free in Bioscience - one ad per year. This needs to be developed and discussed in January.
Marc Roy is the ACUBE rep to AIBS. The rep attends the AIBS council meeting in November (which Marc cannot attend this year. He suggested one of the Bioscene editors attend in his place.

C. Name change committee. Tom Davis reporting
   Letters have been sent to National Association of Biology Teachers and the American Society for Microbiology. The Chronicle of Higher Education still needs to be done.

D. Web Committee See minutes for Saturday 10/17/98 steering Committee.

   Revision was brought and copies distributed, to be discussed at Saturday’s meeting.

F. Other

VI. New Business.
A. ACUBE Logo. Tom Davis
   Tom had a graphic artist do up some sample logos for discussion purposes. It was decided that these would be posted at this meeting for the membership to comment upon. Executive committee will make the final decision at the winter meeting.

B. Sustaining Member Benefits.
   1. Moved: That sustaining members receive a copy of the membership directory, including member’s email addresses. m/s/a
   2. Moved: That sustaining members have a link to their web site on the ACUBE home page. m/s/a

C. Library subscriptions to Bioscene
   Moved: That ACUBE charge libraries $50 per year for a subscription to Bioscene. m/s/a

Adjourn 11:15 p.m.

ACUBE First Business Meeting
Friday Lunch, October 16, 1998

Place: Dining Hall, Rockhurst College
Time: 11:30 a.m.

I. Announcements:
   1. Dues can be paid to Marc Roy at this meeting.
   2. Several sample logos for ACUBE are posted in the atrium in Richardson Hall for your commentary.
   3. Announcement re: the location for departure of field trips.
   4. Call for nominations for Honorary Life - to be submitted to committee (Bill Brett)

II. Business
A. Nominations. Suzanne Martin
   1. Call for nominees for Member at Large: Mary Ann McMurry is nominated from the floor. Other nominees are Cynthia Horst, Austin Brooks, Terry Derting, Robert Wallace
   2. Call for nominees for President from the floor. No additional nominees. For President: Buzz Hoagland, Ann Larson
   3. CV’s for the nominees are posted in the Richardson atrium for your perusal before Saturday voting.

B. Resolutions. Buzz Hoagland.
   1. Announced that the resolution on Human Population Growth, published in the Journal of Mammology in 1993 is posted in the Richardson Hall atrium for the membership to read.
   2. Call for other resolutions: none at this time.

III. Program. Panel “Are We Preparing Global Citizens”
Adjourned 1:15 p.m.
ACUBE Second Business Meeting  
Friday Evening, October 16, 1998

Location: Dining Hall, Rockhurst College  
Time:  7:30 p.m.

I.  Announcements
   1.  Carlock Awards.  This is an open-ended fund and contributions are accepted at any time.
       Awards: Peter White and Camille Tipton
   2.  Honorary Life Membership  
       Ann Larson

II.  Business
   A.  Nominations.  Call for further nominations.  No further nominations were given from the floor.
       Moved that nominations for Member at Large be closed.  m/s/a
       Moved that nominations for President  be closed.  m/s/a
   B.  Resolutions
       1.  Host resolution thanking Rockhurst College, Buzz Hoagland
       2.  Second announcement of the resolution on Human Population Growth.
   C.  Other
       1.  Tom Davis announced that ACUBE has 300 brochures for us all to distribute to colleagues
       2.  Tim Mulkey called for manuscripts and requested that presenters write up their work for 
          publication in Bioscene.

ACUBE Third Business Meeting  
Saturday, October 17, 1998

Location:  Rockhurst Dining Hall  
Time:  11:00 a.m.

I.  Announcements
   In a nonbinding vote, the membership chose logo “A”  from among the four presented.

II.  Presidential Address  Karen Klyczek (outgoing) and Charlie Bicak (incoming)

III.  Business
   A.  Resolutions.  Buzz Hoagland
       1.  Moved that the Human Overpopulation resolution from the 1993 Mammology meeting will be 
          reprinted in Bioscene.  m/s/a
       2.  Move to accept the host resolution.  m/s/a
   B.  Election results.  Suzanne Martin  
       Members at Large:  Terry Derting and Robert Wallace  
       President Elect:  Buzz Hoagland
   C.  Bioscene and ACUBE web site.  Tim Mulkey
       Changes in Bioscene:  graphics being improved, better printing, 3+ manuscripts per issue, new 
       library rate.
       But . . . we need more from members.  Manuscripts.  Also, consider serving on the editorial 
       board, four members are retiring from the board next year.  Three year term.

       Web site has had over 2 million hits.
D. Executive Secretary Report. Marc Roy. See details on the October 15 minutes.

At University of Wisconsin, River Falls, October 15-17, 1999. This will be the 43rd annual meeting.

Adjourned 12:20 p.m.

ACUBE Steering Committee
Second Meeting
Saturday, October 17, 1998

Place: Richardson Hall, Room 302, Rockhurst College
Time: 12:40 p.m.

Present: Charlie Bicak, Mark Bergland, Bill Brett, Tom Davis, Buzz Hoagland, Karen Klyczek, Ed Kos, Ann Larson, Tim Mulkey, Marc Roy, Nancy Sanders, Robert Wallace, Margaret Waterman, Dick Wilson

I. Call to order, Charlie Bicak

II. Business
A. Sites for Meetings
   1. Confirmed the plans through 2001, as listed in Steering Comm. minutes of October 15, 1998. It was suggested that a central location might be best for 2002.
   2. The idea of holding future ACUBE meetings near another meeting, such as NABT or AIBS was discussed, and caution was recommended. We need to see when and where NABT, AIBS and others are meeting and at what time of the year.

B. Web Page Committee. Members are: Ethel Stanley, Tim Mulkey, Bill Brett, Karen Klyczek
   1. We need to add information on how to join ACUBE, with a button on the first page.
   2. For those of us with our own homepages, we need to consider linking to ACUBE.
   3. The idea of having a list of resources for biology educators was enthusiastically discussed. Margaret will send her collection of bookmarks to Buzz.

   Please review before the winter meeting. Email Ann any changes. We will see the handbook again at the January meeting.

D. Committee Assignments
   Nominations: Nancy Sanders, Terry Derting
   Membership: Tom Davis (continuing)
   Honorary Life Bill Brett
   Carlock Award Bill Brett
   Resolutions Dick Wilson
   Constitution Committee Karen Klyczek

E. Membership
   Tom raised some questions that need further consideration
   1. Do we want to do a planned mailing about ACUBE in WC Brown texts this Spring?
   2. How big does ACUBE WANT to be? The issue is, How big could the meeting be and still have the strengths of ACUBE meetings?
3. Might we want to have a membership board, separate from the executive committee, similar in idea to the editorial board?

F. ACUBE Logo
An ad will go in Bioscene, with a deadline of January 15th for other ideas.
Note, this was not a motion, but an idea.

G. Dues
Moved that ACUBE will retain nonpaying members only two years before dropping them, instead of three. m/s/a

Marc Roy will work out the details of implementing this new policy.

H. Report from local arrangements on the current meeting. Dick Wilson.
1. The shuttle was used extensively, but it is difficult to administer. Don’t ask students to drive.
2. Consider having fewer papers per concurrent session. Six papers/session were too many for a meeting of only 100 people.
3. There were many interesting field trips, perhaps too many since attendance was low.
   Consider having 1-2.
4. One of the two keynote talks might be History of the Organization, CUEBS, etc.

I. Meeting Dates for the Winter Board Meeting
   Noon Sat through noon Sunday, at UWRF.
   Feb. 6-7, with Feb. 13-14 or Feb. 20-21 as backup date. Karen will decide about backup date.

Adjourned 1:30 p.m.

Margaret A. Waterman
Secretary, ACUBE

Join us for a scenic cruise on the St. Croix River!

The 1999 ACUBE annual meeting banquet will be held on riverboat cruise. Enjoy fine food, beautiful scenery, good company, and stimulating discussion, all while cruising down the St. Croix River, a national scenic waterway

Don’t miss it!