ACUBE 48th Annual Meeting  
Wabash College  
Crawfordsville, IN

1st Steering Committee Meeting  
October 14, 2004

Place: Hays Hall, Room 002  
Present: Pres Martin, Ethel Stanley, Margaret Waterman, Tim Mulkey, Conrad Toepfer, Jill Kruper, Lynn Gillie, Austin Brooks, Joyce Cadwallader, Brenda Moore, Janet Cooper, Bill Brett, Terry Derting  
Absent: Ed Kos, Neil Grant, Abour Cherif  
Time: 3:00- 5:00 pm, 9:00-10:00 pm

Call to Order
Approval of Agenda
M/S/A with corrections
Approval of Minutes –  
M/S/A with corrections

Reports of Standing Committees

Executive Secretary – Pres Martin  
Assets are increasing for the society. Total assets as of October 11, 2004 are $16,516. Total income for the past year was $10,138. Current active membership is 220 with 15 Honorary Life Memberships.

Program Chair for Present Meeting – Joyce Cadwallader, First Vice President  
There are 16 paper presentations scheduled along with seven posters and workshops and three invited speakers. Concern was expressed about the recruitment of presentations for future meetings. Margaret Waterman proposed sending flyers out to prospective presenters in May. The flyers should encourage presentations from first-time participants. It was also proposed that the July deadline should be a final deadline with presentations submitted after July being presented as a poster.

Local Arrangements Chair for Present Meeting – Austin Brooks, Second Vice President  
Approximately 50 participants are signed up for the meeting. It would be helpful if the registration form included when the participant would arrive at the meeting so that catering numbers could be confirmed. Three exhibitors are scheduled to present. Eli Lilly and W. H. Freeman are sponsoring specific events for the meeting.

Nominations Committee Report – Aus Brooks, Janet Cooper (reporting), Neil Grant  
Four people have been contacted about serving on the steering committee (Laura Salem, Marya Czech, Wyatt Hoback, Bobby Lee) and they have agreed to be nominated for the position.

Co-editors Bioscene Report – Tim Mulkey, Ethel Stanley  
The May and August issues are in the mail. Delays in getting the issues out are due to authors delaying completion of their corrections. We need more articles in the queue so that there will not be a delay in publication of future issues. Board members are encouraged to recruit future authors. ES reported that the cost for a copy has increased by 50 cents. It was proposed to have more copies published to bring down the cost. Extra copies could be given to new members. An ‘In this World’ Image contest could be used to help collect images for use in Bioscene. Margaret Waterman also proposed having a website as a collection point that could be used by the public to submit potential images.

Constitution Committee – Margaret Waterman (reporting), Terry Derting, Lynn Gillie  
The proposed changes of the constitution are posted on the web and they will also be printed in the next issue of Bioscene. The membership will vote on these changes.

Awards: Honorary Life and Carlock – Bill Brett  
Two students will be the recipients of the Carlock award.
Historian – Ed Kos
No report

Membership Committee – Aus Brooks (reporting), Bob Wallace, Conrad Toepfer
AB sent out 500 flyers to be disseminated. He is disappointed at the lack of response from the flyers with respect to the current meeting participation. Margaret Waterman proposed partnering within another organization for the annual meetings (Ex., AIBS, McGraw-Hill Publishers). Membership could be surveyed for their opinions of this option.

Internet Committee – Margaret Waterman (Chairperson), Tim Mulkey (Bioscene and Technical Manager), Bill Brett, Karen Klyzek, Nancy Sanders (Managing Editor)
The website has been updated by Margaret Waterman and Ethel Stanley and is now ADA compliant.

Resolutions Chairperson – Brenda Moore
Tabled until the 2nd committee meeting.

Old Business

Future meeting sites
A potential site for the 2006 meeting is Millikin University. Ethel Stanley will ask Harold Wilkinson about this possibility.
A possible site for the 2007 meeting is Caroll College.
Brescia University for 2008 is a possibility.

Membership and relationships with other organizations, new member information packet (Lynn Gillie)
Tabled until the 2nd steering committee meeting.

Renewals of ACUBE registration (Pres Martin)
AIBS is the only organization that ACUBE subscribes to. This provides us access to their mailing lists.

Page charges for Bioscene (Bill Brett)
BB proposed that authors of articles for Bioscene should either pay page charges or become a member of ACUBE. The page charges would be $20.00 per page.

Other Business

2005 Meeting (SE Missouri St. Univ.): preliminary report—Margaret Waterman (reporting), Greg Gabowski, Conrad Toepfer
Jill Kruper will be Program Chair. The theme will be “Interdisciplinary Explorations”. Preparations are underway for the logistics of the meeting.

2006 Meeting (Millikin University): program chair and theme ideas – Terry Derting
The membership will be asked for volunteers to help work on items for the 50th anniversary. Further discussion tabled until 2nd steering committee meeting.

Thanks to Retiring Members of the Steering Committee
Thank you to Janet Cooper and Aus Brooks for their hard work over the years.

Thanks to Nancy Truman for T-shirts and logo
ACUBE formally owns the official logo. Thanks to Nancy Sanders for getting the T-shirts produced.
The meeting was called to order by President Derting

I. Announcements
   A. A call for submissions for “Out of this World Teaching Ideas” was made.
   B. Aus Brooks emphasized the need to attend the social hour early to take advantage of the beverages available.
   C. Margaret Waterman gave an overview of next year’s meeting at SEMO. The theme is “Interdisciplinary Explorations”. A call for papers for the meeting was made.
   D. Terry Derting made a call to membership to ask for volunteers to work on the 2006 meeting.

II. New Business
   A. Margaret Waterman summarized the proposed changes to the Constitution of ACUBE. The motion was put forth and discussion followed. Concern was expressed over steering committee members having to cover their costs for the winter meeting. Pres Martin expressed that there have been and can be exceptions to this, at the discretion of the steering committee. Harold Wilkinson offered an amendment that a steering committee member could petition to ask for support in such a situation. A motion was put forth to accept the amendment and was seconded, with discussion. The changes to the constitution were approved by a hand vote.
   B. A call for nominations was made and the following slate was put forth.
      Members at large: Laura Salem, Marya Czech, Wyatt Hoback, Bobby Lee
      President: Ethel Stanley and Joyce Cadwallader

      Nominations were closed and seconded. The motion carried. Final balloting as mentioned above would occur at the evening meeting.

The meeting adjourned. Terry Derting introduced the keynote speaker; Dr. John Jungck. The title of his talk was “Computer Power and Human Learning: Using Technology as if Students Matter”.

Meeting adjourned at 1:15 pm
E. Results of voting -
Ethel Stanley will be President and Bobby Lee and Wyatt Hoback will be the new Members at Large.

The meeting moved to Hays Hall and Cary Mitchell presented the Keynote talk titled, “Artificial Closed Ecosystems for Human Habitation of Space”.

The meeting adjourned at 9:00 pm.

ACUBE 48th Annual Meeting
Wabash College
Third Business Meeting
October 16, 2004

Place: Detchon International Hall
Present: ACUBE membership
Time: 12:30 pm

I. Call to Order: Terry Derting
The meeting was called to order by President Terry Derting.

II. Announcements
A. Resolutions - Brenda Moore
Brenda Moore read the Resolutions for the 2004 annual meeting at Wabash College. M/S/A

B. Executive Secretary Report - Pres Martin
PM summarized the finances of the society. Total assets as of October 11, 2004 are $16,516. Total income for the past year was $10,138.

C. Bioscene – Ethel Stanley
ES announced the new members of the Editorial Board. She also made a solicitation to membership for images for the cover of Bioscene and to write articles for the journal. If membership would not want a hard copy of the journal provided, the journal can also be accessed via the internet.

D. Presidential Address – Terry Derting
TD presented a talk titled, “Students as the Center of Modern Education.”

E. 2005 Meeting – Lynn Gillie
Margaret Waterman announced that the 2005 meeting will be held at Southeast Missouri State University on October 13-15, 2005. The theme is “Interdisciplinary Explorations.”

III. New Business
A. Dick Wilson asked that an addition to the resolutions be made that recognizes Pres Martin for his continued work for the society.
B. Aus Brooks made final announcements.
C. Motion to adjourn. Seconded and passed.

The meeting adjourned at 1:15.

2nd Steering Committee Meeting
ACUBE 48th Annual Meeting
Wabash College
Crawfordsville, IN
October 16, 2004

Place: Hays Hall, Room 002
Present: Bobby Lee, Wyatt Hoback, Brenda Moore, Conrad Toepfer, Tim Mulkey, Jill Kruper, Terry Derting, Lynn Gillie, Joyce Cadwallader, Margaret Waterman, Bob Wallace, Aus Brooks
Absent: Abour Cherif, Neil Grant, Ed Kos
Time: 1:30 pm
I. **Call to Order**

The meeting was called to order by President Lynn Gillie

II. **Welcome to new members:** Ethel Stanley, President-Elect; Bobby Lee, Member-at-Large; Wyatt Hoback, Member-at-Large were introduced.

III. **Approval of Agenda**

M/S/A

IV. **Current and Continuing Business**

a. **Current Local arrangements report** – Aus Brooks

Aus Brooks reported that 57 attendees and five exhibitors were present for the meeting. There were four student registrants and 53 regular registrants. The society received $1100 from exhibitor sponsors. Wabash College covered several costs for the meeting. Costs for food are estimated to be $1800. The T-shirts have grossed over $500 in revenues. Evaluations from the meeting revealed that participants wanted more exhibitors present and more posters with coordinated contact with the authors of the posters.

b. **Program Chair report** – Joyce Cadwallader

i. JC summarized the program and attendance at the meeting.

c. **Standing Committees**

Updated reports and changes for 2004-2005

i. **Constitution:** Terry Derting (reporting), Lynn Gillie, Ethel Stanley

1. The new constitution was passed – The committee approved the removal of inactive steering committee members (Neil Grant and Abour Cherif). The board approved Laura Salem and Bob Wallace to fill the vacated positions.

ii. **Membership:** Bob Wallace, Aus Brooks

Bobby Lee and Wyatt Hoback agreed to chair the membership committee.

1. A workshop was proposed for the Thursday evening event for the 2005 meeting to help motivate participation. It was proposed that Benjamin Cummings could partner as an exhibitor workshop. Margaret Waterman agreed to ask Benjamin Cummings about this possibility.

2. Lynn Gillie also proposed an updated letter to be sent from ACUBE to new members.

iii. **Nominations:**

Conrad Toepfer agreed to chair the nominations committee.

1. Steve Brewer and Ted Wilson were nominated for Member-at-Large for the 2005 election.

iv. **Internet:** Margaret Waterman (reporting)

MW provided a draft description of the duties for the ACUBE Website Editor, Managing Editor, and Technical Manager. Discussion followed and the matter was tabled until the winter meeting.

v. **Bioscene report** – Tim Mulkey and Ethel Stanley

No report

vi. **Honorary Life and Carlock awards:** Bill Brett

Tabled until the winter meeting.

vii. **Resolutions:** Brenda Moore

No report.

d. **Arrange for approval of minutes**

The minutes for the 2004 meeting will be due to Lynn Gillie by November 15, 2004

e. **Future Meeting Sites**

i. 2005 Southeast Missouri State University, Cape Girardeau

   October 13-15

ii. 2006 Millikin University, IL

   October 12-14, tentative

iii. 2007 Loras College, Dubuque, IA
iv. 2008 Hopkinsville Community College, Hopkinsville, KY
    or Brescia University

f. 2006 Meeting
   i. Program Chair – Conrad Toepfer was asked to serve
   ii. Meeting Dates – October 12-14, tentative
   iii. Theme – 50th anniversary

V. Planning for 2005 Meeting: Margaret Waterman and Jill Kruper
MW and JK are working on the meeting. Further details will be confirmed at the winter meeting.

VI. New Business
   a. Arrangements for upcoming winter steering committee meeting.
      The winter meeting will be January 28-29 with a snow/ice date of February 4-5, 2005.

The meeting adjourned at 2:30 pm.

Respectfully submitted,
Jill Kruper
Secretary, ACUBE
October 24, 2004

ACUBE Governance for 2005

President – Lynn Gillie, Elmira College
President-Elect – Ethel Stanley, Beloit College
Immediate Past President – Terry Derting, Murray State University
Executive Secretary – Presley Martin, Hamline University
Secretary – Jill Kruper, Murray State University
First Vice President (Program Chair) – Jill Kruper, Murray State University
Second Vice President (Local Arrangements) – Margaret Waterman, Southeast Missouri State University

Board Members
   Neil Grant, William Patterson University
   Wyatt Hoback, University of Nebraska-Kearney
   Bobby Lee, West Kentucky Community and Technical College
   Brenda Moore, Truman State University
   Conrad Toepfer, Millikin University
   Robert Wallace, Rippon College

Standing Committees
   Membership – Robert Wallace, Rippon College
   Constitution- Margaret Waterman, Southeast Missouri State University
   Nominations – Conrad Toepfer, Millikin University
   Internet – Margaret Waterman, Southeast Missouri State University
   Bioscience – Tim Mulkey, Indiana State University; Ethel Stanley, Beloit College
   Awards: Honorary Life Award and Carlock Award – William Brett, Indiana State University
   Resolutions- Brenda Moore, Truman State University
   Historian – Edward Kos, Rockhurst University