PROCEDURE FOR SUBMITTING NOMINATIONS FOR HONORARY LIFE MEMBERSHIP

A nomination for Honorary Life Membership in AMCBT must reach the chairman of the Honorary Life Membership Committee by March 1. Each nomination is reviewed by the Steering Committee. The candidate chosen for Honorary Life Membership is selected by a vote of the Steering Committee.

A nomination must include the following items:

1. A cover page which should have the nominee's name, the name of his/her institution and the date the nomination is being made.

2. A statement page in which the candidate's qualifications for Honorary Life Membership are outlined. This statement should have the signature of the person making the nomination and one letter of support from outside the institution. Other AMCBT members who support the nomination may also sign the statement page.

3. A biography sheet(s) to include the following information:
   a. Personal date pertaining to the nominee.
   b. The nominee's contributions to AMCBT.
   c. The nominee's educational background; preparation.
   d. Affiliation with professional societies and other organizations.
   e. Professional experience.
   f. Other appropriate areas which will assist the Steering Committee to make its decision.

4. Page(s) listing publications and other professional writing.

5. Page(s) listing other professional contributions and activities.

6. The original and 15 copies must be sent to the chairman of the Honorary Life Membership Committee.

7. The recipient of the award will be announced at the annual fall meeting.

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