What is a list server? A list server is an automated E-Mail service. Materials which are sent to the list are distributed to all members of the list.

What is the purpose of a list server? A list server allows information to be distributed to a large group of people in a simple and timely fashion. You can mail a message to a list and all participants receive the message. Any participant can respond to the message by mailing a reply to the list; the reply is distributed to all members of the list. Thus, sending one message allows a person to reach everyone who is interested in the topic of the list.

What are the uses of a list? Persons can mail information which may be of interest to the group so that everyone will receive it. Information can include meeting information, job announcements, questions, requests for materials, software programs you have developed ... your imagination is the only limitation. The advantage of a list server is one mailing of your material reaches everyone!

Who can subscribe to the AMCBT List Server? Anyone who has access to E-Mail can subscribe to the AMCBT List Server. No restrictions exist for membership to a list on Internet. Anyone who is interested in the AMCBT, its programs and goals are encouraged to subscribe.

How do I subscribe to the AMCBT List Server? It is very simple. An E-Mail message is sent to the List Administrator; the List Administrator is an automated program. To subscribe to the AMCBT list, send a message to:

list-admin@mama.indstate.edu

You do not need to place a subject line on the message; the subject line is ignored. The text of the message should be two simple words:

subscribe AMCBT

Nothing else is required. The List Server program looks at the "From:" line of your message and places your address on the list. If other information is included in the message it will be ignored. Actually, the list administrator program will send back a message which tells you what material in the message that the program couldn't understand. Remember that the computer cannot understand anything else you include in a message to the list-admin address. If you need help, send a message to the above address with the word help as the message; the server will send you a message which includes a list of current mailing lists to which you can subscribe on the list server and other general information. When you subscribe to the list, you will receive two messages back from the list-admin program. The first message will have a subject of "Majordomo Results;" this message is from the majordomo listserv program stating that you were successfully subscribed to the list. The second message is a "Welcome to AMCBT" message which provides general information.

How do I send messages to the AMCBT list? Address your message to:

amcbt@mama.indstate.edu

The message will go to the list server and be distributed to everyone who has subscribed to the list. If you reply to a message sent to the list, your E-Mail program should automatically transcribe the above address to the "Send To:" line of the response you are writing.

How to unsubscribe to the AMCBT List Server? If you decide that you do not want to continue participating in the list, you can unsubscribe by sending a message to the original address you used to subscribe:

list-admin@mama.indstate.edu

Again, you do not need to place a subject line on the message; the subject line is ignored. The text of the message should be two simple words:

unsubscribe AMCBT

All automated processing of subscribing, unsubscribing and requesting help with these processes require messages sent to the list-admin address. Messages which are to be sent to all members of the list are sent to the amcbt@mama.indstate.edu address.

What is the future of the AMCBT List? Since the AMCBT List Server is new, there are a variety of uses and enhancements which may be implemented. If there is interest in specific subtopics, we may provide separate Lists for these topics. For example, a job announcement or grant opportunity list may be provided; the possibilities are endless and will depend upon the users of the list. In addition, the messages to the list will be archived and placed on the AMCBT gopher/WWW server. This will allow people to have access to correspondence which occurred on the list before they joined the service or find messages which they may have deleted from their personal E-Mail files.

If there are other services which you would like to see implemented, contact any Board Member of the AMCBT; every effort will be made to provide services which are requested by our membership.